

<b>Report to:</b>	<b>TOURISM, ECONOMY AND RESOURCES SCRUTINY COMMITTEE</b>
<b>Relevant Officer:</b>	Sharon Davis, Scrutiny Manager.
<b>Date of Meeting</b>	31 March 2016

## SCRUTINY WORKPLAN

### 1.0 Purpose of the report:

- 1.1 The Committee to consider the Workplan and to monitor the implementation of Committee recommendations, together with any suggestions that Members may wish to make for scrutiny review topics.

### 2.0 Recommendation(s):

- 2.1 To approve the Committee Workplan, taking into account any suggestions for amendment or addition.
- 2.2 To monitor the implementation of the Committee's recommendations/action.
- 2.3 To approve the recommendation from the Audit Committee to consider the impact and performance of the CCTV Service once its performance was able to be demonstrated.

### 3.0 Reasons for recommendation(s):

- 3.1 To ensure the Workplan is up to date and is an accurate representation of the Committee's work.
- 3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No
- 3.2b Is the recommendation in accordance with the Council's approved budget? N/A
- 3.3 Other alternative options to be considered:  
None.

#### **4.0 Council Priority:**

4.1 N/A

#### **5.0 Background Information**

##### **5.1 Scrutiny Workplan**

5.1.1 The Scrutiny Committee Workplan is attached at Appendix 10a. The Workplan is a flexible document that sets out the work that the Committee will undertake over the course of the year.

5.1.2 Committee Members are invited, either now or in the future, to suggest topics that might be suitable for scrutiny in order that they be added to the Workplan.

##### **5.2 Monitoring Implementation of Recommendations**

5.2.1 The table attached at Appendix 10b details the recommendations that have been made by the Tourism, Economy and Resources Scrutiny Committee and an update for Members as to the implementation of those recommendations.

5.2.2 The Committee is recommended to monitor its recommendations over the course of the year.

##### **5.3 Scrutiny Review Checklist**

5.3.1 The Scrutiny Review Checklist is attached at Appendix 10c. The checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny.

5.3.2 The Committee is recommended to place an emphasis on the priorities and performance of the Council when considering requests for scrutiny reviews.

##### **5.4 Recommendation from Audit Committee**

5.4.1 At the Audit Committee meeting of 28 January 2016, the Committee considered a report on an internal audit review of the CCTV service. As part of its consideration of the item, the Audit Committee agreed to recommend that the Tourism, Economy and Resources Scrutiny Committee consider the impact and performance of the CCTV Service, once its performance was able to be demonstrated.

5.4.2 The Committee is recommended to approve the request and add it to the Workplan.

Does the information submitted include any exempt information?

No

**List of Appendices:**

Appendix 10a – Tourism, Economy and Resources Scrutiny Committee Workplan

Appendix 10b – Monitoring Committee Recommendations table

Appendix 10c - Scrutiny Review Checklist

**6.0 Legal considerations:**

6.1 None.

**7.0 Human Resources considerations:**

7.1 None.

**8.0 Equalities considerations:**

8.1 None.

**9.0 Financial considerations:**

9.1 None.

**10.0 Risk management considerations:**

10.1 None.

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 None.

**13.0 Background papers:**

13.1 None.